

21504/11504

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B. Tech. I/II Sem. (Main/Back) Exam., Dec. - 2019
BSC
2FY1-04 Communication Skill

Maximum Marks: 80

Time: 2 Hours

Instructions to Candidates:

Part – A: Short answer questions (up to 25 words) 5×2 marks = 10 marks. All five questions are compulsory.

Part – B: Analytical/Problem Solving questions 4×10 marks = 40 marks. Candidates have to answer four questions out of six.

Part – C: Descriptive/Analytical/Problem Solving questions 2×15 marks = 30 marks. Candidates have to answer two questions out of three.

Schematic diagrams must be shown wherever necessary. Any data you feel missing may suitably be assumed and stated clearly. Units of quantities used/calculated must be stated clearly.

Use of following supporting materials is permitted during examination.
(Mentioned in form No. 205)

1. NIL

2. NIL

PART - A

- Q.1 Define formal communication and write the types of formal communication. [2]
- Q.2 What do you mean by Conditional Sentences? Write an example of probable condition. [2]
- Q.3 List the components of a business letter. [2]
- Q.4 Why couldn't the narrator bring himself to break journey at Deoli? [2]
- Q.5 What does the poet mean by 'mind is without fear'. [2]

PART - B

Q.1 What do you understand by non-verbal communication? Explain its types. [2+8=10]

Q.2 What are the qualities of good communication? What are the sender oriented barriers? [5+5=10]

Q.3 (a) Change the voice of the following:- [1×2=2]

(i) What inspired you to write this poem?

(ii) Somebody cleaned my shoes and brushed my suit.

(b) Change the following sentences into indirect speech: [2×1=2]

(i) He said to me, "Let us go for a walk."

(ii) I said to him, "Do you take exercise daily."

(c) Supply the correct Modals: [2×1=2]

(i) You come in time. (Obligation)

(ii) Car parked here. (Prohibition)

(d) Complete the following conditional sentences: [2×1=2]

(i) If I were a millionaire, I

(ii) If the car hadn't broken down,

(e) Combine the following sentences using linking words. [2×1=2]

(i) She wasn't very rich. She gave money to the beggar.

(ii) He left early. He wanted to arrive on time.

- Q.4 Write a report on the blood donation camp in your college. [10]
- Q.5 What is the significance of the title "How Much Land a Man Need?" [10]
- Q.6 List the qualities which according to the poet transforms a boy into a man the poem "If". [10]

PART - C

- Q.1 Define communication and write its importance in organizations. Explain the process of communication. [3+6+6=15]
- Q.2 What is the message of poem 'No Men are Foreign'? [15]
- Q.3 Write a paragraph on any one of the following:- [15]
- (a) Unemployment among Engineers
- (b) A Memorable Journey
- (c) Honesty is the Best Policy

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